



17 Nov 2008

Dear KSS Supplier,

You should have received a REACH Awareness letter with a request for reply from Key Safety Systems last August. Some of you responded, but many did not.

The European Union REACH (**R**egistration, **E**valuation, and **A**uthorisation of **C**hemicals) regulation is here and must be addressed by your company. In order to be compliant with the REACH regulation, we require our suppliers to utilize the on-line "auto-REACH" application ([www.auto-reach.com](http://www.auto-reach.com)) - at no cost to you. Failure to register may affect our future business with you.

If you did respond to the initial letter, we thank you. However, please register with "auto-REACH", and complete the information as shown below. This is **not** REACH registration or PRE-registration. This is our way to monitor our suppliers' REACH progress.

- 1) Go to [www.auto-reach.com](http://www.auto-reach.com). Click on "Create a New Account" and follow the instructions.
- 2) Your user name must include your company name.
- 3) You will be required to enter your "Primary REACH Contact" information.
- 4) Once you have registered, sign into your account and complete the "Declaration of Intent" and "Progress Status" sections.
- 5) Then click on "Find Customers", enter "KeySafetySystems" and search.
- 6) Click on "KeySafetySystems" in the results area. Then click "Add to my Customer List".
- 7) You will be prompted to enter your KSS supplier code. If you do not know your KSS assigned supplier code or cannot easily obtain it, please use UNK as your code. Press "Add customer".
- 8) Once you have requested to add KSS as your customer, the request will be sent to us, and we will accept it. You will receive an automatic e-mail when you have been approved.

It is vital to always keep your REACH contact and progress status current.

**Please complete your registration process in  
auto-REACH by 21 November 2008.**

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The REACH regulation requires companies within the European Union to register chemicals that are manufactured in or imported into the EU. **If you are not a chemical manufacturer or importer, you are still responsible to monitor the Substances of Very High Concern (SVHC) lists as they are being published to determine if your products contain them.** (A preliminary list has been published and – along with other useful information and links - is available from the “auto-REACH” website [www.auto-reach.com](http://www.auto-reach.com).)

The automotive supply chain around the world has developed an “Automotive Industry Guideline on REACH” which can be used as a quick overview on REACH, its requirements and the recommended actions. This guideline may be found at [www.acea.be/reach](http://www.acea.be/reach).

The European Chemicals Agency (ECHA) website is [www.echa.europa.eu/](http://www.echa.europa.eu/). Guidance Documents on the ECHA site may be found at [www.reach.jrc.it/guidance\\_en.htm](http://www.reach.jrc.it/guidance_en.htm).

Thank you in advance for your support and cooperation.

Best regards,

Key Safety Systems

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